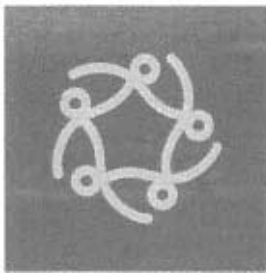




Saigon Children's Charity CIO

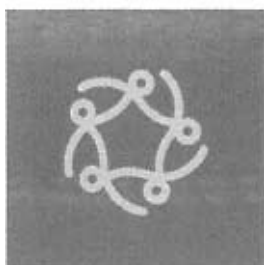
Annual Report for the year ended
31 December 2022





Saigon Children's Charity CIO
Annual Report
For the year ended 31 December 2022

Contents	Page number
Organisation information	2 – 3
Chairman's report	4 – 5
Declaration – Serious Incidents	6
Executive Director's report	7 – 13
Independent auditors' report	14 – 16
Financial statements	
Statement of financial activities	17 – 18
Balance sheet	19
Statement of cash flows	20 – 21
Notes to the financial statements	22 – 29



Saigon Children's Charity CIO Organisation Information

Board of Trustees

David Huw Appleton (Chairman)
Diana Simone Wells
Jonathon Ralph Alexander Waugh
Richard James Burrage
Seck Yee Chung
Tieu Yen Trinh (until 14 March 2023)
Alexander Christopher Falter (from 2 June 2022)
James Samuel Charles Estaugh (from 2 June 2022)
Jason Michael Turnbull (from 13 October 2022)
Paul Graham Cleves (until 2 November 2022)
Nguyen Thi Thanh Truc (until 24 February 2022)
Paul Theodore McGee (until 01 June 2023)
Paul Adrian Smith (until 17 February 2022)

Executive Director

Damien Roberts

Senior Management Team

Head of Programmes

Nguyen Thi Duy Huong

Head of Fundraising &
Communications

Angelique Masse Nguyen (until 31 July 2023)
Vuong Ngoc Vy Van (from 1 August 2023)

Head of Finance & Admin

Le Le An Na

CDSP Programme Manager

Nguyen Sinh Quang Anh

School Building & Learning
Environment Programme
Manager

Nguyen Hoang Phuong

Getting Ready for Work
Programme Manager

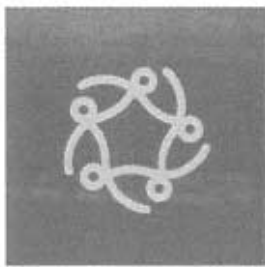
Phan Thanh Thuy Hang

Special Needs Educational
Programme Manager

Nguyen Long Dien (from 13 July 2022 until 30
September 2023)

United Kingdom Charity Registration Number

1157774



Saigon Children's Charity CIO Organisation Information

Registered Office (United Kingdom)

24 Gloucester Road
Teddington, Middlesex
TW11 ONU

Main Operating Office (Vietnam)

59 Tran Quoc Thao
District 3, Ho Chi Minh City, Vietnam

Bankers

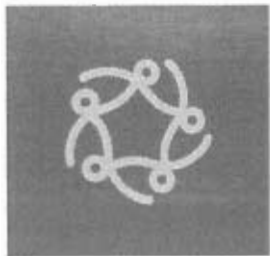
HSBC United Kingdom, HSBC Vietnam
Vietnam International Bank (VIB)
Standard Chartered Hong Kong
Vietnam Commercial Bank (VCB)
Vietnam Public Joint Stock Commercial Bank
(Pvcombank)

Legal Advisor (pro bono)

Freshfields Bruckhaus Deringer
1101-1103, Saigon Tower
29 Le Duan Boulevard
District 1, Ho Chi Minh City, Vietnam

Auditor (pro bono)

KPMG Limited
Vietnam



Chairman's Report

From the Chairman of Saigon Children's Charity CIO, Mr David Huw Appleton

Saigon Children's Charity CIO ('saigonchildren') has maintained its four longstanding programmes, but continues to enhance each with help for our children and young people to overcome the barriers they face in today's rapidly-changing Vietnam. In this way we continue to maximise our impact on individual outcomes and economic development.

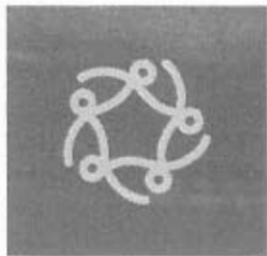
Our team of social workers, therapists, counsellors, teachers and case workers continue to deliver individualised help to ensure our children's safety, wellbeing, motivation and success. Our programmes identify and remove barriers to education so that the poorest children can access the best possible education for as long as possible.

Saigonchildren's focus remains on the most disadvantaged in society, including those with disabilities and developmental challenges, ethnic minority communities, girls, rural communities, and all children living in poverty and insecurity.

Saigonchildren's programmes also continue to support Vietnam's economic development, ensuring that it is sustainable and inclusive.

We continued our leadership in the field of autism, being very active in the areas of early identification and early intervention of autism, ensuring that fewer children miss out on the chance to be supported to develop and communicate. Our active special needs education projects grew significantly, and the team's detailed planning and continuous improvement mean we are well-placed to continue this expansion next year.

Saigonchildren's vocational training programme was able to bounce back after the severe restrictions during COVID and more than 1,000 children and young people were given vital support to improve their long-term prospects.



Our school building activity benefits the communities most in need, particularly remote rural areas with a large proportion of ethnic minority children across all of Vietnam. While raising funds for school building has been more challenging again this year – a trend which began during COVID - we continue to see a greater demand for toilets and hygiene facilities in schools as communities recognise the importance of improving sanitation for their children.

Our scholarships are given on the basis of need, not ability, so that the most vulnerable children are always assisted. In doing this, saigonchildren ensures inclusion and empowerment for our young beneficiaries, reducing their risk of exploitation and hardship. Our scholarships also focus on the holistic development of each child, with social care, counselling and skills development provided alongside food, uniform, books, stationery, glasses and bicycles. This year we provided more urgent support for our scholarship recipients including, sadly, financial assistance for family medical bills and funeral costs for parents and caregivers.

Our social workers, counsellors, teachers, therapists and case officers ensured our children's safety, wellbeing and motivation through holistic engagement to support them to stay in education for as long as possible, dramatically improving their lives and their futures. At an individual level, our programmes remove barriers to education so that the poorest children can access the best possible education for as long as possible.

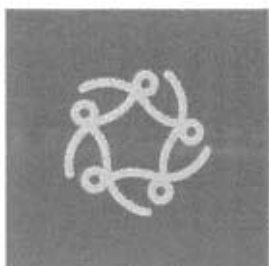
Once again, I extend my heartfelt thanks and appreciation to the people, companies and institutions around the world who continue to support saigonchildren and make it possible for the saigonchildren team to continue making life better for thousands of vulnerable and disadvantaged children across Vietnam.

The Board of Trustees and I maintain saigonchildren's governance and financial transparency to meet the due diligence standards of international and institutional funds.

This Trustees Annual Report comprising the Chairman's report, Executive Director's report, Financial Statements and Notes (audited by KPMG), has been approved by the Trustees of saigonchildren on 20 October 2023, and I am authorised to sign the report on their behalf.

Thank you.

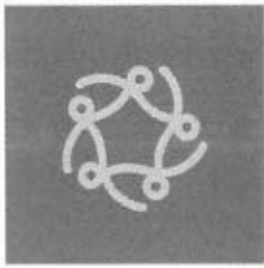
David Huw Appleton
Chairman of the Board of Trustees
Saigon Children's Charity CIO
Charity Number 157774
20 October 2023



Declaration – Serious Incidents

- Charity Law requires us as Saigon Children's Charity CIO Board of Trustees to submit and sign, as part of this annual return, this declaration to confirm that there were no serious incidents or other matters relating to Saigon Children's Charity CIO during the previous financial year, 2021, that we should have brought to the attention of the Charity Commission of England and Wales, but have not.

David Huw Appleton
Chairman of the Board of Trustees
Saigon Children's Charity CIO
Charity Number 157774
20 October 2023



Executive Director's Report

EXECUTIVE DIRECTOR'S NOTE

Despite the global challenges faced in 2022, Saigon Children's Charity CIO ('saigonchildren') had its most successful year ever for both income and for the assistance we provided to vulnerable children and young people. This marks four consecutive years of growth and record income, including throughout the global pandemic.

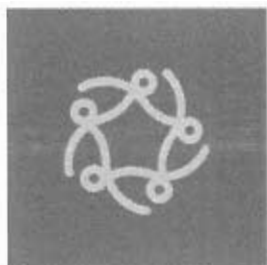
This year we saw some international donors refocusing their giving to respond to the humanitarian crisis caused by large-scale war in Europe, but we responded quickly and attracted more charitable funding from large corporates as COVID-related reductions in charitable activity began to ease.

We expanded our flagship special needs education work to include a major capacity building project for people who will be working with children with Autism Spectrum Disorder (ASD), and we opened a new Early Intervention Class in the fast-growing Mekong Delta city of Can Tho which is now supporting disadvantaged children with ASD and establishing important capabilities outside of Vietnam's main cities.

Alongside our growing focus on ASD and neurodevelopmental challenges, saigonchildren had continued to help groups of children affected by hearing impairment, loss of vision and mobility problems.

We also attracted new funding to our "Safe Internet" education campaign which continues our important safeguarding work to keep children safe while they learn and play online in a country which has very quickly seen internet access become very widely available.

Our COVID Orphans campaign has continued to offer a vital lifeline to disadvantaged children who have lost a parent or main carer as a result of the pandemic, with several hundred children receiving vital and individually-tailored assistance at a time when they are experiencing tragedy.



Saigonchildren always aims to spend all of our income as soon as we can for the benefit of the disadvantaged children we support, so that our donors can be confident that their contributions are turned into tangible help for children as quickly and effectively as possible. Our cash reserves remain untouched and are enough to meet all of our scholarship liabilities for six months in case of serious unforeseen operational issues.

PUBLIC BENEFIT

The Trustees have had due regard to the Charity Commission's public benefit guidance when exercising their powers and duties. This report is designed to demonstrate saigonchildren's activities, thinking and approach in working with the children, families and communities in which we operate to ensure their well-being, and that saigonchildren continuously strives to deliver real benefit to those people we support, in a way that enables them to use this support constructively in their lives.

OBJECTIVES OF SAIGONCHILDREN

Saigonchildren is committed to ensuring those children and young people in the most difficult circumstances receive an education. We believe that education is the most lasting, effective and sustainable way we can help children and their families to escape from the cycle of poverty, and contribute to the continued growth and development of Vietnam. Saigonchildren assists the most disadvantaged children by giving them an opportunity to realise their potential, receive a good education, maintain good health and able to sustain themselves and contribute substantially to their families and their communities.

OUR FOUR PROGRAMMES:

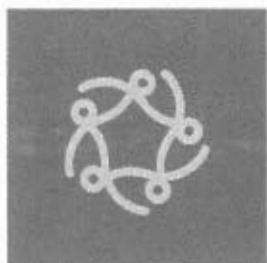
SCHOOL BUILDING AND LEARNING ENVIRONMENT PROGRAMME

Saigonchildren builds schools in disadvantaged areas, serving communities where existing facilities have become unsafe or unsuitable, and in areas where children must travel a long distance to school. Our schools are usually situated in areas with a high proportion of ethnic minorities. We use private donations, along with contributions from the government, to build schools which are publicly owned and operated.

In addition to building safe, secure and beautiful schools, we provide hygienic toilet and wash facilities, libraries, playgrounds and equipment to enhance the school environment and improve the lives of the children who study in our schools.

We use these schools and our strong community network to strengthen awareness and understanding of a range of vital issues including sustainability, environmental protection, health and inclusion.

We provide essential training such as Positive Discipline in Schools, How to Identify Children with Intellectual Disabilities, Child Rights – Prevention against Child Abuse, and First Aid to teachers and school managers of the schools we build. This initiative is extremely popular with teachers and school staff.



Since the first saigonchildren school was built in Can Gio in 1993, 594 classrooms have opened doors to brighter futures for around 20,000 disadvantaged children every year, from Tra Vinh on Vietnam's southern coast to Tuyen Quang close to the border with China, nearly 2000km to the north.

In 2022 we built and renovated 07 classrooms in the provinces of Hau Giang, An Giang and Tra Vinh, providing access to enhanced learning facilities to 305 children, helping them to be safe and happy at school. In addition, we equipped four computer rooms which serves 1,434 children of four primary schools in enhancing their digital literacy.

CHILD DEVELOPMENT SCHOLARSHIP PROGRAMME

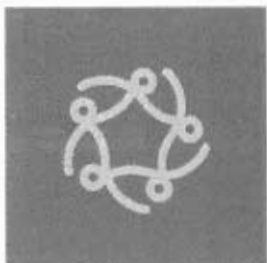
Our Child Development Scholarship Programme removes barriers to education by providing scholarships – including social care, tuition fees, books, rice, uniforms, and stationery – to disadvantaged children from primary school to university.

The children most in need are identified through a careful process carried out by saigonchildren's social care team. We visit each family at home to assess their needs through an efficient and impartial process.

Our scholarships are not awarded to the children with the best grades, they are awarded to children who have expressed a strong desire to stay in education, but whose poverty and disadvantage makes this extremely unlikely.

School year 2021-2022 was an extremely challenging year for both saigonchildren and for children as the pandemic emerged with all of its negative consequences. However, saigonchildren was able to:

- Provide 1,705 scholarships to disadvantaged children and young adults in six provinces of Vietnam;
- Visit 320 children either at their homes to learn about their lives, their learning situation, and to help them understand saigonchildren's support;
- Provide urgent support to 54 children. The majority of supported cases related to children who lost a parent to the pandemic or to children who were infected and needed to be quarantined;
- Provide 15 bicycles to children who live more than 3km from school in order to shorten the time of their journey to school. Bicycle delivery events could not be organised as planned due to social restriction methods in place to limit the spread of COVID;
- Organise eight online life skills training sessions on "internet safety" and "keeping oneself safe" for 733 students to help prevent them from risks that might occur while using the internet, especially when most children had to study online during the pandemic;
- Organise 39 online meetings with the participation of 861 parents;
- Provide 2,233 COVID relief packages to families, 72 smart phones to students and internet data access to 227 students.



GETTING READY FOR WORK PROGRAMME

Our Getting Ready for Work Programme gives young adults in difficult circumstances the opportunity to learn vocational skills and develop themselves so they integrate into work and social life. These young adults enhance their employability by completing vocational courses and learning English, IT and soft skills at Thang Long Vocational Training School operated by saigonchildren in Ho Chi Minh City.

Life skills training and social and community activities are a fundamental part of this programme. Saigonchildren and our local training partners guide disadvantaged youths to become confident, self-sufficient, skilled and responsible individuals.

We continued to implement a project on providing short-term vocational training to children aged 14 to 17 years old to prevent them from being exploited through child labour.

We run three main projects within the Getting ready for Work Programme:

1. Vocational Training and Job Placement:

The Vocational Training and Job Placement project supports disadvantaged young adults between the ages of 17 and 25. These students learn the knowledge and skills required to secure a job aligned with their interests, capabilities and ambition – whether that is to be a software developer, an engineer, a beautician or a bartender.

In 2022, 89 young adults took part in this activity. In addition to that, 119 children were provided with education to prevent them from the risk of falling into child labour.

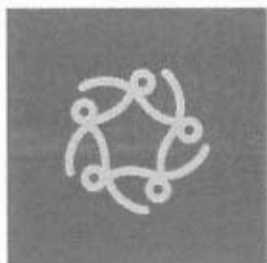
2. English, IT and Social Activities:

In 2022, 403 students developed their English communication skills and computer skills. We encourage the development of students' creativity through classes in art, dance and alumni activities to support the next generation of students to develop their talents.

3. Psychosocial Counselling and Life skills

Life skills training on topics such as Communication Skills, Attitudes and Professional Appearances, Budget Management, and Personal Safety are provided to young adults as a foundation for their personal and professional life.

In 2022 saigonchildren offered psychosocial counselling and life skills to 332 youngsters.



SPECIALS NEEDS EDUCATION PROGRAMME

Saigonchildren supports children with disabilities and helps them to have a better life through proper education with our Special Needs Education Programme.

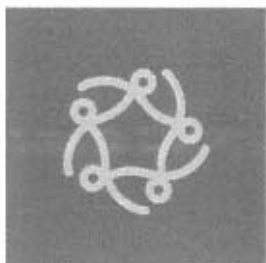
We specialise in autism education, including community-based identification and early intervention, and work with speech therapists, physical therapists and specialist trainers to build expertise across Vietnam. We provide vital educational resources in Vietnamese for the first time and are working to develop Centres of Excellence and build a national network of high-quality care and education.

We also cooperate with specialist organizations across Vietnam to help children with disabilities such as cerebral palsy, deafness, blindness and congenital conditions including those associated with the effects of Agent Orange. We provide education & training and social development activities for children, improve learning facilities, and support local organizations to build their fundraising and management capabilities.

In 2022, the programme ran seven projects (Community based rehabilitation and inclusive education for children with mobility impairment, Training the Trainers - Early Intervention for Children with Autism, Early Intervention Center at Thang Long School, Developing Early Intervention in Can Tho City, Autism Continuous Professional Development, Developing Knowledge and Skills in Early Intervention for teachers in Tien Giang Province, Scholarship for Blind children) benefitting 184 children and parents.

EM KHONG LE LOI CAMPAIGN (YOU ARE NOT ALONE)

In 2022 our work to combat the terrible effects of the COVID pandemic continued. Making sure that no child is left alone, we reached out and provided direct support to 149 children orphaned as a result of the COVID pandemic, including financial support for education, mental health counselling and urgent support.



RISKS AND RESERVES

The key risks identified for saigonchildren are reputational and financial. saigonchildren's reputation is very good and we continue to be appreciated for the efficiency and efficacy of our programmes and the high standards we maintain in all areas of governance, accountability and transparency. We review and revise all policies on an ongoing basis.

The greatest risk to saigonchildren is a significant loss of funding. While many of our projects wait for funding before starting, we have areas of ongoing operation or commitment which the Trustees have agreed should be protected by reserves. The need for reserves has been specifically identified:

- To ensure that in all circumstances we can provide up to six months' support to scholarship children.
- To ensure that we can, in all circumstances, provide up to six months' notice to teachers and students at Thang Long School.
- To provide for above minimum levels of notice period and pay for existing staff of the charity
- In all above scenarios to provide enough operating time (up to six months) for the charity to assign its responsibilities adequately elsewhere where possible.
- To provide for other emergencies and adverse unforeseen matters which have a financial implication on the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

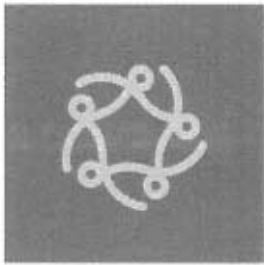
Saigonchildren is managed by a Constitution and is a Charitable Incorporated Organisation. The organisation is governed by a Board of Trustees.

At the end of 2022 there were ten Trustees, with the majority based in Vietnam.

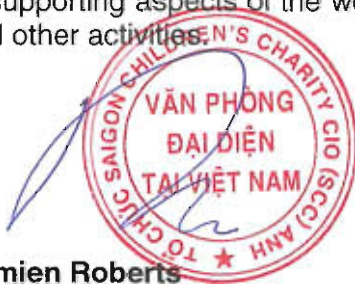
Trustees are selected by the Board, and invited to join with proper regard to their suitability for the role as well as what skills they are able to add to the Board. They are provided with Charity Commission guidance as well as an induction and introduction to staff and programmes. More about the Trustees and saigonchildren can be found on our website – www.saigonchildren.com.

The Trustees delegate management of the day-to-day activities of the organisation to the Executive Director, Damien Roberts, and this is managed through an approved strategy and annual budget. This allows an appropriate degree of autonomy for the Executive Director whilst ensuring that the Trustees remain informed and involved in a timely manner on key agreed areas such as:

- Significant policy, procedural or project changes
- Financial concerns
- Major personnel issues
- Fundraising and other opportunities for engagement
- Other matters of significance



The Trustees aim to meet formally as a Board 3 times every year, and receive monthly reports on financial and operational matters from the Executive Director. Performance and pay of the Executive Director is evaluated by the Trustees and other staff pay is proposed by the Director through the budget. Trustees take a very active interest in the organisation and are often involved in supporting aspects of the work, when required, as well as participating in fundraising events and other activities.



Damien Roberts
Executive Director
Saigon Children's Charity CIO
20 October 2023



KPMG Limited Branch
10th Floor, Sun Wah Tower
115 Nguyen Hue Street, Ben Nghe Ward
District 1, Ho Chi Minh City, Vietnam
+84 (28) 3821 9266 | kpmg.com.vn

INDEPENDENT AUDITORS' REPORT

**To the Trustees
Saigon Children's Charity CIO**

Opinion

We have audited the financial statements of Saigon Children's Charity CIO ("the Organisation"), which comprise the balance sheet as at 31 December 2022, the statement of financial activities and the statement of cash flows for the year then ended, and notes to the financial statements, including significant accounting policies and other explanatory information as set out on pages 17 to 29.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organisation as at 31 December 2022, and its financial activities and its cash flows for the year then ended in accordance with the Statement of Recommended Practice applicable to charities, Charities SORP (FRS102), and the Charities Act 2011. Charities SORP (FRS102) is applicable to the accounts of relevant charities for reporting periods beginning on or after 1 January 2019.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organisation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Vietnam, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis of our audit opinion.

Other information

Trustees are responsible for the other information. The other information comprises the Chairman's Report and Executive Director's Report included on pages 4 to 13, but does not include the financial statements and our auditors' report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.



In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the Statement of Recommended Practice applicable to charities, Charities SORP (FRS102), and the Charities Act 2011, and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free of material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organisation's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. 'Reasonable assurance' is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organisation's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organisation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Organisation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

On behalf of KPMG Limited's Branch in Ho Chi Minh City

Vietnam

Audit Report No.: 23-01-00259-23-1



Nguyen Thuy Ninh
Practicing Auditor Registration
Certificate No. 4623-2023-007-1
Deputy General Director

Ho Chi Minh City, 20 October 2023

Saigon Children's Charity CIO
Statement of financial activities for the year ended 31 December 2022

	Note	2022 Unrestricted funds USD	2022 Restricted funds USD	2022 Total USD	2021 Total USD
Income					
<i>Donations</i>					
▪ School building		-	141,280	141,280	227,806
▪ Child Development Scholarship Program		-	441,644	441,644	432,917
▪ Getting Ready for work		-	176,125	176,125	161,401
▪ Special need education Program		-	175,877	175,877	36,982
▪ COVID-19 Appeal		-	292,688	292,688	583,868
▪ You are not alone		-	90,129	90,129	28,859
▪ General donations		116,422	-	116,422	174,880
▪ Bank interest		20,650	-	20,650	18,756
▪ Others		-	11,901	11,901	351
Events and trading activities	3	343,449	-	343,449	51,035
Exchange differences		(53,542)	-	(53,542)	3,201
Total Income		426,979	1,329,644	1,756,623	1,720,056

The accompanying notes are an integral part of these financial statements



Saigon Children's Charity CIO
Statement of financial activities for the year ended 31 December 2022
(continued)

	Note	2022 Unrestricted funds USD	2022 Restricted funds USD	2022 Total USD	2021 Total USD
Expenditure					
<i>Charitable activities:</i>					
▪ School building		-	164,360	164,360	208,743
▪ Child Development Scholarship Program		-	477,175	477,175	391,229
▪ Getting Ready for work		-	167,564	167,564	142,525
▪ Special need education Program		-	188,465	188,465	59,927
▪ COVID-19 Appeal		-	291,220	291,220	574,975
▪ You are not alone		-	108,660	108,660	84,441
<i>Cost of generating funds:</i>					
▪ Fund raising	4	117,499	108,556	226,055	172,630
Governance	5	6,464	17,887	24,351	22,302
Total Expenditure		123,963	1,523,887	1,647,850	1,656,772
Net income/(expenditure) before transfers		303,016	(194,243)	108,773	63,284
Gross transfers between funds		(194,243)	194,243	-	-
Net income after transfers		108,773	-	108,773	63,284

The statement was approved and authorised for issue by the Board of Trustees on 20 October 2023.

Prepared by:	Reviewed by:	Approved by:
		
Le Le An Na Head of Finance and Administration	Damien Roberts Executive Director	David Huw Appleton Chairman on behalf of the Board of Trustees

The accompanying notes are an integral part of these financial statements

Saigon Children's Charity CIO
Balance sheet as at 31 December 2022

	Note	31/12/2022 USD	31/12/2021 USD
Current assets			
Accounts receivable	9	133,931	244,811
Cash	10	790,759	818,130
Held-to-maturity investments	11	412,682	411,004
		<hr/>	<hr/>
		1,337,372	1,473,945
Current liabilities			
Accrued expenses	12	(79,131)	(114,099)
Deferred income	13	(814,823)	(1,025,201)
		<hr/>	<hr/>
		(893,954)	(1,139,300)
Net assets		<hr/>	<hr/>
		443,418	334,645
Funds			
Funds brought forward at the beginning of the year		334,645	271,361
Net expenditure for the year		108,773	63,284
		<hr/>	<hr/>
Funds carried forward at the end of the year	14	443,418	334,645

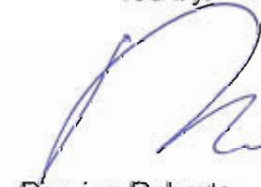
The statement was approved and authorised for issue by the Board of Trustees on 20 October 2023.

Prepared by:



Le Le An Na
Head of Finance and
Administration

Reviewed by:



Damien Roberts
Executive Director

Approved by:



David Huu Appleton
Chairman
on behalf of
the Board of Trustees

The accompanying notes are an integral part of these financial statements

Saigon Children's Charity CIO
Statement of cash flows for the year ended 31 December 2022
(direct method)

	Note	2022 USD	2021 USD
CASH FLOWS FROM OPERATING ACTIVITIES			
Income			
School building		261,168	219,402
Child Development Scholarship Program		440,352	451,191
Getting Ready for work		197,946	193,892
Special need education Program		118,506	87,822
COVID-19 appeal		223,200	610,184
You are not alone		62,511	101,674
Other activities		484,694	398,440
		<hr/> 1,788,377	<hr/> 2,062,605
Expenditure			
School building		194,955	256,163
Child Development Scholarship Program		497,746	561,059
Getting Ready for work		186,837	95,873
Special need education Program		217,577	51,987
COVID-19 appeal		293,949	505,016
You are not alone		108,893	103,891
Other activities		236,345	208,878
Operating expenses		40,282	45,259
		<hr/> 1,776,583	<hr/> 1,828,126
Net cash flows from operating activities		<hr/> 11,794	<hr/> 234,479
CASH FLOWS FROM INVESTING ACTIVITIES			
Placements of term deposits		(308,633)	(445,331)
Receipts of term deposits		306,955	432,865
Receipts of interest		16,056	17,350
Net cash flows from investing activities		<hr/> 14,378	<hr/> 4,884

The accompanying notes are an integral part of these financial statements

Saigon Children's Charity CIO
Statement of cash flows for the year ended 31 December 2022
(direct method - continued)

	Note	2022 USD	2021 USD
Net cash flows during the year		26,172	239,363
Cash at beginning of the year		818,130	575,566
Effect of exchange rate fluctuations on cash		(53,543)	3,201
Cash at end of the year	10	<u>790,759</u>	<u>818,130</u>

The statement was approved and authorised for issue by the Board of Trustees on 20 October 2023.

Prepared by:


Le Le An Na
*Head of Finance and
Administration*

Reviewed by:


Damien Roberts
Executive Director

Approved by:


David Huw Appleton
*Chairman
on behalf of
the Board of Trustees*

The accompanying notes are an integral part of these financial statements

Saigon Children's Charity CIO

Notes to the financial statements for the year ended 31 December 2022

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. Reporting organisation

The Saigon Children's Charity CIO ("the Organisation") was entered on the Register of Charities of the Charity Commission of England and Wales on 8 July 2014, with registered charity number 1157774. The Organization's operation in Vietnam was authorised by the Organisation's Establishment Decision of Vietnam No. 21/CNV-VPDA issued by the Ministry of Foreign Affairs of Vietnam dated 31 December 2014 and is valid until 11 April 2018. Its amendment No.63/CNV-VPĐD was issued by the Ministry of Foreign Affairs of Vietnam dated 22 June 2023 and is valid until 22 June 2028.

2. Summary of significant accounting policies

The following significant accounting policies have been adopted by the Organisation in the preparation of these financial statements.

(a) Basis of financial statements preparation

The accounting policies are in accordance with the Statement of Recommended Practice applicable to charities, Charities SORP (FRS102), and the Charities Act 2011. Charities SORP (FRS102) is applicable to the accounts of relevant charities for reporting periods beginning on or after 1 January 2015.

The financial statements, except for the statement of cash flows, are prepared on the accrual basis using the historical cost concept. The statement of cash flows is prepared using the direct method.

The Organisation's accounting currency is United States Dollars ("USD"), which is also the currency used for financial statement presentation purpose.

(b) Foreign currency transactions

Monetary assets and liabilities denominated in currencies other than USD are translated into USD at rates of exchange ruling at the balance sheet date. Transactions in currencies other than USD during the year have been translated into USD at rates of exchange ruling at the transaction dates.

All foreign exchange differences are recorded in the statement of financial activities.

(c) Cash

Cash comprises cash balances and call deposits.

Saigon Children's Charity CIO
Notes to the financial statements for the year ended 31 December 2022
(continued)

(d) Held-to-maturity investments

Held-to-maturity investments are those that the Organisation has the intention and ability to hold until maturity. Held-to-maturity investments included term deposits at banks, which are stated at cost.

(e) Accounts receivable

Accounts receivable are stated at cost less allowance for doubtful debts.

(f) Trade payables

Trade payables are stated at their cost.

(g) Income

Unrestricted funds are available for use at the discretion of the Organisation's Trustees in furtherance of the charitable objectives of the Organisation. Restricted funds are subject to specific restrictions imposed by donors or by the purpose of the appeal.

Income is recognised when earned by the Organisation and there are no significant uncertainties regarding the consideration due.

Unrestricted fund income is earned when donors are committed to the donation if there are no significant uncertainties regarding the consideration due, or when the donation is received.

Restricted fund income is earned (i) when donors are committed to the donation if there are no significant uncertainties regarding the consideration due, or when the donation is received; and (ii) when activities for which the fund is donated are started or time prorated in case of Child Development Scholarship Program (formerly known as scholarships).

3. Events and trading activities

	2022 Unrestricted funds USD	2022 Restricted funds USD	2022 Total USD	2021 Total USD
Summer Ball events	146,931	-	146,931	22
Charity Cycle Adventure	96,244	-	96,244	9,515
H2H bike ride	-	-	-	5,694
Cards, calendars and T-shirts	15,227	-	15,227	14,077
Step challenge	14,412	-	14,412	6,085
Others	70,635	-	70,635	15,642
	343,449	-	343,449	51,035

Saigon Children's Charity CIO**Notes to the financial statements for the year ended 31 December 2022
(continued)****4. Fund raising**

	2022 Unrestricted funds USD	2022 Restricted funds USD	2022 Total USD	2021 Total USD
Staff costs	35,564	98,407	133,971	142,207
Support costs	3,668	10,149	13,817	10,704
Summer Ball events	45,009	-	45,009	3,152
Charity Cycle Adventure	25,098	-	25,098	150
Cards, calendars and T-shirts	1,286	-	1,286	6,580
Step challenge	2,386	-	2,386	6,005
H2H bike ride	-	-	-	11
Others	4,488	-	4,488	3,821
	117,499	108,556	226,055	172,630

5. Governance

	2022 Unrestricted funds USD	2022 Restricted funds USD	2022 Total USD	2021 Total USD
Staff costs	2,689	7,440	10,129	12,369
Rent and utilities	1,547	4,280	5,827	4,015
Office expenses	621	1,720	2,341	1,799
Travelling expenses	32	87	119	50
Bank charges	798	2,208	3,006	2,896
Others	777	2,152	2,929	1,173
	6,464	17,887	24,351	22,302

Trustee remuneration and expenses

The organisation's Trustees are not remunerated and do not usually claim expenses for attending meetings or for fulfilling their duties as Trustees. Expenses may be paid up to once per year for our UK Trustee to visit our projects in Vietnam and attend our annual strategy and budget meeting.

Saigon Children's Charity CIO

Notes to the financial statements for the year ended 31 December 2022 (continued)

6. Allocation and apportionment of support costs

Support costs are apportioned to the key activity areas at Charitable Activities, Cost of generating funds, and Governance each year in appropriate ratios, which are in accordance with the Policy of Apportionment of Support Costs, reviewed and approved annually by the Trustees.

The breakdown of support costs incurred in year, and how they were allocated between Charitable Activities, Cost of generating funds, and Governance are shown in the table below:

Cost type	Charitable activities USD	Cost of generating funds USD	Governance USD	Total USD	Basis of apportionment
2022					
Staff costs	189,937	30,406	10,135	230,478	(*)
Rent and utilities	14,595	5,661	5,827	26,083	(**)
Office expenses	5,863	2,274	2,341	10,478	(**)
Travelling expenses	296	116	118	530	(**)
Bank charges	7,531	2,921	3,007	13,459	(**)
Others	7,337	2,846	2,930	13,113	(**)
	225,559	44,224	24,358	294,141	
2021					
Staff costs	174,950	39,253	9,813	224,016	(*)
Rent and utilities	10,421	4,327	4,015	18,763	(**)
Office expenses	4,670	1,939	1,799	8,408	(**)
Travelling expenses	126	53	49	228	(**)
Bank charges	7,519	3,122	2,896	13,537	(**)
Others	3,045	1,264	1,173	5,482	(**)
	200,731	49,958	19,745	270,434	

(*) Staff time charges.

(**) Average equivalent key number of people employed within each activity.

Saigon Children's Charity CIO
Notes to the financial statements for the year ended 31 December 2022
(continued)

7. Staff numbers

The average number of persons employed calculated on full-time equivalent basis analysed by activity was:

	Average number	
	2022	2021
Director	1	1
Charitable activities	16	15
Fundraising	7	7
Finance, Admin, HR, IT	8	8
	<hr/>	<hr/>
	32	31
	<hr/>	<hr/>

8. Staff costs

	2022 USD	2021 USD
Salaries, wages and benefits	384,449	393,296
Insurance	89,303	84,181
Others	5,033	2,370
	<hr/>	<hr/>
	478,785	479,847
	<hr/>	<hr/>

The number of employees whose emoluments (salaries and benefits) fell with the following bands:

	Number of employees	
	2022	2021
USD100,000 - 110,000	-	-
	<hr/>	<hr/>

9. Accounts receivable

	31/12/2022 USD	31/12/2021 USD
Donation receivables	133,931	244,509
Others	412,682	411,306
	<hr/>	<hr/>
	546,613	655,815
	<hr/>	<hr/>

Saigon Children's Charity CIO**Notes to the financial statements for the year ended 31 December 2022
(continued)****10. Cash**

	31/12/2022 USD	31/12/2021 USD
Cash on hand	7,442	2,059
Cash in banks	783,317	816,071
	<hr/> 790,759	<hr/> 818,130

11. Held-to-maturity investments

Held-to-maturity investments represent term deposits in banks with original maturity of more than three months and not greater than twelve months from their placement dates. The term deposits are denominated in VND and earned interest ranging from 4.6% to 7.0% (2021: 4.6% to 6.0%) per annum during the year.

12. Accrued expenses

	31/12/2022 USD	31/12/2021 USD
School building	28,914	51,878
Bonus and 13 th salary	41,297	53,885
Others	8,920	8,336
	<hr/> 79,131	<hr/> 114,099

Saigon Children's Charity CIO**Notes to the financial statements for the year ended 31 December 2022
(continued)****13. Deferred income**

	31/12/2022 USD	31/12/2021 USD
Current liabilities		
Unrestricted donations	59,650	71,622
Restricted donations:		
School building (a)	229,115	93,612
Child Development Scholarship Program (b)	297,198	294,615
Getting Ready for work (b)	60,486	55,708
Special need education Program (b)	104,504	172,756
COVID-19 Appeal (b)	24,822	255,431
You are not alone	39,048	72,865
Others	-	8,592
	<u>814,823</u>	<u>1,025,201</u>

- (a) Deferred income for School Building related to money received for particular School Building projects which had not been started by the end of 2022 and are expected to be built during 2023.
- (b) Deferred income related to donations for Child Development Scholarship Program, Getting Ready for work, Special need education Program and COVID-19 Appeal received but for 2023 onwards.

Movements in the deferred income during the year were as follows:

	USD
Opening balance	1,025,201
Increase in deferred income during the year	814,823
Deferred income realised during the year	(1,025,201)
	<u>814,823</u>
Closing balance	<u>814,823</u>

Saigon Children's Charity CIO
Notes to the financial statements for the year ended 31 December 2022
(continued)

14. Funds

	Unrestricted funds USD	Restricted funds USD	Total USD
Income	426,979	1,329,644	1,756,623
Expenditure	(123,963)	(1,523,887)	(1,647,850)
Net income/(expenditure) before transfers	303,016	(194,243)	108,773
Gross transfers between funds (*)	(194,243)	194,243	-
Net expenditure after transfers	108,773	-	108,773
Total funds brought forward at 1 January 2022	334,645	-	334,645
Total funds carried forward at 31 December 2022	443,418	-	443,418

(*) Gross transfers between funds' amount was approved annually at year-end by the organisation's Trustees to balance the deficit of restricted funds as at 31 December.

15. Commitments

Leases

The future minimum lease payments under non-cancellable operating leases were:

	31/12/2022 USD	31/12/2021 USD
Within one year	26,376	26,081
Within two to five years	15,646	42,237
	42,022	68,318

